



BAPTIST BIBLE COLLEGE

PATRIOT POST MAIL ROOM

Package Pick-Up

Package Pick Up:

Packages may be picked up from the mail room between the hours of 9:30am - 5:00pm.

To pick up packages between 2:00pm - 5:00pm,
contact Student Life.

Student Life staff includes:

Administrative Assistant, Stacy Harp

Dean of Women, Tina Ebert

Dean of Men, Bill Levergood

Security no longer handles after-hours package pick up requests.

Buddy System:

If you are unable to pick up your package(s) between 9:30am - 5:00pm, we offer a “buddy system” for package pickup. Students may email or text permission and show proof of permission to either mailroom staff or Student Life staff. The alternate person may then sign for and pick up the student’s package.

Emergencies:

The only exception to this policy is if a student needs access to medication. In this instance, either the Dean of Women, Tina Ebert, or the Dean of Men, Bill Levergood, is available for emergency pick up after 5:00pm.

If Deans are unavailable, the student may contact Tonya Mulford at 417-693-6733.

Mail Room Contact Info:

Tonya Mulford / 417-268-6019 / mailroom@gobbc.edu